

**TAFE Queensland
Indigenous Scholarships
(High School Student
or Mature Learner)**

Terms and Conditions

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TAFE Queensland - Indigenous Scholarships (High School Student or Mature Learner) - Terms and Conditions

By applying for a TAFE Queensland - Indigenous Scholarships (High School Student or Mature Learner) you agree to the Terms and Conditions and Privacy Statement outlined in Section 18.

Scholarships are awarded to genuine High School Students or Mature Learners. Applicants should not base their decision to study on the Scholarship outcome.

Information on how to apply and the description of the Scholarship form part of these December 2017 Terms.

1. Definitions

In these December 2017 Terms:

Applicant means a High School Student or Mature Learner who applies for a Scholarship.

December 2017 Terms means this document and any annexures, attachments and schedules.

Gold Coast Campus means any one or more of the following TAFE Queensland campuses:

- (a) TAFE Queensland Ashmore Campus;
- (b) TAFE Queensland Coolangatta Campus;
- (c) TAFE Queensland Coomera Campus; and/or
- (d) TAFE Queensland Southport Campus.

High School Student means a prospective student who is enrolled in Year 10 or Year 12 at high school for 2018, who intends to enrol in the Qualification and who, at the time the Scholarship offer is made, is enrolled in the Qualification.

Mature Learner means a prospective student over the age of 21 who intends to enrol in the Qualification and who, at the time the Scholarship offer is made, is enrolled in the Qualification.

Next Period of Study means the next Semester or block of study.

Qualification means, where the Applicant is a:

- (a) High School Student, any Certificate III level qualification; or
- (b) Mature Learner, any qualification,

offered by TAFE Queensland at a Gold Coast Campus for Semester 1, 2018.

Recipient means an Applicant who has been offered and who has accepted a Scholarship.

Scholarship means the provision of financial assistance to a High School Student or Mature Learner under the Scholarship Program in accordance with these December 2017 Terms.

Scholarship Program means the TAFE Queensland Indigenous Scholarships (High School Student or Mature Learner) Program.

Start of Study Date means the commencement date of the Next Period of Study.

2. Scholarship Structure

- The Scholarship will only be awarded in the Qualifications.
- Scholarships will only be offered for study at a TAFE Queensland Gold Coast Campus.
- Scholarships will be offered in one category only - Access and Equity.
- Scholarships will be offered for commencement of study in Semester 1 in 2018.
- The total value of each Scholarship is up to \$5,000. Please refer to Sections 9 and 12 for further information.
- The Scholarship will be applied to the Recipient's course fees in relation to the Qualification. The Scholarship cannot be converted into money or money's worth.

3. Eligibility

To be eligible to apply for a Scholarship the Applicant must:

- be of Aboriginal and/or Torres Strait Islander descent;
- be an Australian Citizen or Australian Permanent Resident whose permanent address and residence is in Queensland;
- be a High School Student or Mature Learner intending to enrol in the Qualification for Semester 1, 2018 and who, at the time the Scholarship offer is made, is enrolled in the Qualification for Semester 1, 2018.

Employees of TAFE Queensland are not eligible to apply.

4. Selection criteria

The following selection criteria will be used by the Selection Committee:

- demonstrated likelihood to successfully complete the Qualification;
- an assessment of the Applicant's understanding of their industry and the employment opportunities and pathways;
- an assessment of the Applicant's commitment to promote TAFE Queensland as the leading vocational education and training provider in Queensland; and
- an assessment of the Applicant's achievement demonstrated through previous study, industry experience or a combination of both; and
- whether the Applicant identifies themselves with one or more of the following categories as a person who:
 - has significant caring responsibilities;
 - has a disability or long-term medical condition or illness;
 - is long-term unemployed (for a period greater than 6 months);
 - is a sole parent;
 - suffers significant financial difficulties or social barriers to study;
 - is a woman in a non-traditional industry (e.g. automotive, construction); or
 - suffers from another specified disadvantage.

5. Application Process

- Applicants are to apply for a Scholarship by completing an online application form accessible from the TAFE Queensland website at [High School Student:- <https://goo.gl/xX5nRY> Mature Learner Survey:- <https://goo.gl/DFtiUX>]. Scholarship applications must be received by no later than **5pm on 15 January 2018**.
- Applicants will have the opportunity to attach any relevant documentation (maximum 10 documents) in support of their application e.g. resume, letters of support, certificates and evidence of eligibility, etc.
- Applications submitted without the mandatory supporting evidence (see Section 6 below) will not be considered by the Selections Committee (and the Selections Committee is under no obligation to advise an Applicant if their application conforms to the process and criteria set out in these December 2017 Terms).
- TAFE Queensland reserves the right, at any time, to verify the validity of any application (including an Applicant's identity, age, place of residence and relevant documentation) and disqualify any Applicant who tampers with the Scholarship process or who submits an application that TAFE Queensland, in its sole discretion, deems to be offensive, inappropriate, defamatory or otherwise not in keeping with the spirit of the Scholarship Program.
- As part of the application process the Applicant must supply the name and contact details of two personal referees. Referees cannot be family members. Reference checks may be conducted by TAFE Queensland as part of the application review process and, by providing contact details of a referee, the Applicant consents to TAFE Queensland contacting that referee as contemplated in these December 2017 Terms.

- No additional information will be accepted from (or in respect of) an Applicant after the Applicant has submitted their application form (unless such additional information is requested by TAFE Queensland).
- TAFE Queensland is not responsible for any problems the Applicant has sending or receiving communication including technical malfunction of a computer or any associated matters related to the Applicant's access or use of technology.
- All information supplied as part of the application process must be true and correct at the time of submission and the Applicant must inform TAFE Queensland immediately if any information supplied as part of the application becomes incorrect after the date of submission.
- By submitting an application for a Scholarship to TAFE Queensland the Applicant warrants that they have read, understood and accepted these December 2017 Terms.

6. Evidence to Attach to the Application

All Applicants must:

- attach proof of Australian Citizenship or Australian Permanent Residence. This can be a certified copy of a Passport, Birth Certificate or Citizenship Certificate (a Driver's Licence or Medicare card will not be accepted);
- attach proof of their permanent address and residence in Queensland; and
- attach evidence to support that they are of Aboriginal and/or Torres Strait Islander descent .

7. Unsuccessful Applicants

- Unsuccessful Applicants may re-apply for another TAFE Queensland scholarship in the future.
- Applicants who have been successfully awarded a Scholarship cannot re-apply for any TAFE Queensland scholarship for a period of 2 years from the date their Scholarship was awarded.
- Applicants who have been successfully awarded a Scholarship and do not complete the first Semester (or equivalent) of the Qualification become excluded from any future TAFE Queensland scholarship applications (unless extenuating circumstances apply).

8. Administration of Scholarships

- Selection and awarding of Scholarships will be conducted by representatives from TAFE Queensland and any other person selected by TAFE Queensland (**Selection Committee**).
- TAFE Queensland will notify all Applicants in writing by email of the outcome of their Scholarship application.
- All Selection Committee members will declare any conflict of interest prior to the selection process.
- The Selection Committee will maintain documentary evidence of its selection.
- Each application will be individually judged according to its merits and having regard to the selection criteria set out in these December 2017 Terms.
- The outcome of the Selection Committee is final and binding.

9. Awarding of Scholarships

- Scholarships are awarded to worthy Applicants who, at the absolute discretion of the Selection Committee, have fulfilled the selection criteria.
- TAFE Queensland will award up to 3 Scholarships for High School Students and up to 2 Scholarships for Mature Learners.
- No deferment of the Scholarship is allowed.

10. Enrolment

It is the responsibility of the Applicant to ensure they have enrolled in the Qualification by no later than by **5pm on 15 January 2018**. Failure to enrol within this timeframe may result in the Applicant being deemed ineligible for receipt of a Scholarship at the discretion of TAFE Queensland.

11. Acceptance of Scholarships

When an offer of a Scholarship is made, it is the responsibility of the Recipient to accept the offer in writing by email to Glenn.Barry@tafe.qld.edu.au by no later than **5pm** on **22 January 2018**. Failure to accept the offer within this timeframe may result in the Scholarship offer being withdrawn at the discretion of TAFE Queensland.

12. Scholarship Payments

- The total Scholarship amount will be up to \$5,000, via fee waiver.
- Scholarship payments will be issued directly by TAFE Queensland and will be applied to the Recipient's course fees (to the value stated above) in relation to the Qualification for which the Scholarship was awarded.

13. Conditions of Award

Each Scholarship is offered for the Qualification only and is not transferable.

14. Termination of Scholarship

TAFE Queensland has discretion to terminate a Scholarship, not make any further Scholarship payments and to recover any Scholarship payments already made to a Recipient in the event of any of the following:

- the behaviour of the Recipient on or off campus is considered to bring the Scholarship or TAFE Queensland into disrepute;
- the Scholarship Recipient has refused reasonable requests from TAFE Queensland to participate in events or other promotional activities as part of their role as a TAFE Queensland Scholarship ambassador;
- the Qualification is being undertaken with insufficient diligence or not in accordance with these December 2017 Terms;
- cancellation of enrolment; or
- deferral of study in the year of the award without sufficient rationale.

15. Publicity

- It is anticipated that Scholarship Recipients will be requested to participate in publicity for the Scholarship from time to time.
- By applying for a Scholarship, Applicants agree to participate in all promotional activity (such as publicity and photography) surrounding the awarding of the Scholarship, free of charge. Applicants who are awarded a Scholarship consent to TAFE Queensland using your name, likeness, image and/or voice (including photograph, film and/or recording of the same) in any media for an unlimited period without compensation for the purpose of promoting the Scholarship Program and promoting any products supplied by TAFE Queensland. If the Scholarship Recipient is under 18 years of age, their parent or guardian must give TAFE Queensland this consent on their behalf.
- Scholarship Recipients will be required to act as an ambassador for TAFE Queensland and become a member of the TAFE Queensland Scholarship network.
- Scholarship Recipients are expected to be active in their role as an ambassador including attending or speaking at TAFE Queensland events and participating in promotional activities (including social media) where reasonably requested by TAFE Queensland.
- Scholarship Recipients will be required to complete an evaluation survey issued by TAFE Queensland.

16. Contact Details

All correspondence relating to the Scholarships should be directed to Glenn Barry by email at Glenn.Barry@tafe.qld.edu.au.

17. Liability

Other than any liability that cannot be excluded by law (including the Australian Consumer Law), TAFE Queensland (including its officers, employees and agents) excludes all liability (including negligence) for any personal injury suffered or sustained in connection with the Scholarship Programs and any loss or damage (including loss of opportunity), whether direct, indirect, special or consequential, arising in any way out of the Scholarship Program including but not limited to, where arising out of the following:

- any technical difficulties or equipment malfunction (whether or not under TAFE Queensland's control);
- any theft, unauthorised access or third party interference;
- any application that is late, lost, altered, damaged or misdirected (whether or not after their receipt by TAFE Queensland) due to any reason beyond the reasonable control of the TAFE Queensland;
- any tax liability incurred by a Scholarship Recipient; and
- participation in any aspect of the Scholarship Program.

18. Privacy Statement

- TAFE Queensland is collecting your information to manage your application for a Scholarship and in accordance with TAFE Queensland's privacy policy which is located at <http://tafeqld.edu.au/about-us/privacy.html>.
- Your personal information will be disclosed, if you are under 18, with your parent/guardian (unless you formally advise TAFE Queensland not to provide this information). Personal information collected may also be disclosed to third parties with your consent or as permitted or required by law.
- Your information will be stored securely. If you wish to access or correct any of your information, discuss how it has been managed or have a concern or complaint about the way your personal information has been collected, used, stored or disclosed, please contact TAFE Queensland by email to Glenn.Barry@tafe.qld.edu.au.
- By applying for a Scholarship you agree to receive information and marketing communications from TAFE Queensland in accordance with the TAFE Queensland Privacy Policy located at <http://tafeqld.edu.au/about-us/privacy.html>.

The Scholarship provider is TAFE Queensland (ABN 72 898 805 093) of Level 9, 133 Mary Street, Brisbane, Queensland 4000.
