

SUMMARY
BOARD MEETING
Monday 23 November 2020

Meeting Open

Patrice Johansen was welcomed to her first Board meeting as a newly appointed Director to fill the casual vacancy.

Declaration of Conflicts of Interest

There were no declarations of conflicts of interest.

Financial Report – October 2020

Noted and discussed, including the projected profit to end of year, consideration of the allocation of funds for building and expenditure projects within the Budget and show fees yet to be charged.

The Financial Report for the period to 31 October 2020 was accepted.

Budget and Fees for 2021

Noted information on various scenarios provided, with detailed discussion following on:

- Litter fees and the use of the Limited Register (around 56% of puppy registrations). It was suggested a discussion group be formed (Chair/Ainslie Carius/Lawrie Knauth/Duncan McAllister/General Manager) to consider strategies, ways to distribute information and to contact the top 25 breeders to obtain feedback on the use of the Limited Register. The matter is to be discussed further at the December Board meeting.
- Entry fees to be charged and whether to maintain the current percentage fee (10%) or impose a flat fee (amounts up to \$2.00 considered). The expenses incurred by Clubs (Zones 2 and 3) for travel and accommodation, as well as costs for upkeep of grounds (those owned by Clubs) or incurred when using Council grounds were noted. The current fee charged for shows held at Durack was \$8.80, with a 10% flat rate charged for non-Durack shows. Directors considered the unusual circumstances in 2020 due to Covid and agreed the fee charged for non-Durack shows be set at \$2.00 which included GST and costs for the Schedule. It was also agreed the 20% of entry fees that Clubs were required to spend on prizes would include sashes and ribbons. The matter would be monitored (given the unknowns for next year), with the Board undertaking a review of the fees charged by June 2021. It was suggested information be provided to Clubs and members on what was covered by or included in the fee (insurance/GST/Schedule/ribbons).
- Ribbons, production costs and whether a social enterprise could be undertaken, with a working group (Ainslie Carius/Senior Vice-President/Patrice Johansen/General Manager) to consider.

Previous Minutes

Summary of Minutes – 28 September 2020

The Summary of Minutes for 28 September 2020 was accepted and is to be published to members on the Dogs Queensland website.

Minutes of Board Meeting – 26 October 2020

The minutes of the previous Board Meeting held on 26 October 2020 were adopted.

Action Items

Noted update provided on the work being undertaken by the Rules Committee to develop a Social Media Policy and formulate a mission statement and accepted values and behavioural standards. Discussion followed on establishing a panel to oversee the Social Media policy and rules to ensure matters enforced and dealt with consistently and quickly. A selection process for panel appointments would be required and it was agreed this matter should be progressed.

Other matters were noted as completed except those listed on the Actions Register.

REPORTS

Office Reports

KPI Measurements – WE 18 November 2020

Transaction Time Index – WE 20 November 2020

Reports noted.

Communications Board Report October 2020

Noted.

OTHER AGENDA ITEMS

Dog Breeder Governance Group Meeting

Noted meeting scheduled for 3 December 2020.

Change to Partnership rules

Noted, with suggested changes to be considered by the Rules Committee.

Dogs Queensland Specialist Member List

Directors discussed the Specialist Member list.

247 King Avenue, Durack QLD 4077 – Telecommunications Facility

Noted the offer received from Optus of \$17,000pa. Directors agreed this amount was not acceptable, with the General Manager authorised to pursue negotiations with Optus on the amount payable (commence with \$50,000pa).

Icubed 20-003 247 King Avenue, Durack – Fee proposal for services in relation to rectification work

Discussion followed on the consultancy fee, noting a minimum of two (2) quotes would be obtained for further work required once this initial stage was completed. The allocation of funds for the rectification work is to be considered at the December 2020 Board meeting. It was agreed the consultancy fee proposal (\$8,500) from Icubed for services in relation to rectification work on the Durack Building be accepted.

UQ architecture project for Dogs Queensland

Noted presentation scheduled for Thursday 3 December 2020, with all Directors welcome to attend.

Canine Control Council (Queensland) Ltd t/as Dogs Queensland – Insurance Renewal Manual

Discussion followed on the overall annual premium increase (3.5%), Covid impact and cover provided. The Queensland Insurance Program Renewal Report for Dogs Queensland for the period 2020-2021 and premium as tabled was accepted.

Board Meetings Dates for 2021

Noted the 2021 Board meeting dates, with the option of holding a meeting on 4 January 2021 (possibly by Zoom teleconference) if required.

Judges License Renewal

Discussion followed on judges' fees, the 'user pays' logic and likely increases required. It was agreed the matter was an issue for further consideration by the Board.

Show Arrangements for 28 November 2020 Show

Detailed discussion followed on the 28 November 2020 Show arrangements, including:

- the latest Covid guidelines and further relaxation of requirements.
- QR scanner facility available for use, use of signage and wearing of masks only a recommendation (not mandated).

It was agreed an information bulletin be issued prior the show detailing all arrangements and requirements.

The Naturally Raw Store

Noted update provided, including the investigation undertaken and report prepared (noting there had been no power outage and the fault occurred after the Dogs Queensland power supply point). Discussion followed on the verbal arrangement with the Naturally Raw store and the additional equipment they had installed which had impacted the power drawdown (exceeded the agreed maximum 20 amps limit). The lease was due for renewal on 1 January 2021, with the terms of any further agreement to be in writing.

Combating the MDBA

Noted.

Configuration of CACIB Show 29 December 2020

Noted CACIB Show 29 December 2020 would not be held, with the General Manager to advise ANKC.

Shade Structures on Rings 1-10

Noted final costs for construction yet to be received. Discussion followed on the structures and possible additional equipment (such as solar panels/battery lights). Directors agreed \$150,000 be allocated in the Budget for the erection of the Shade Structures and associated costs.

Addition to the Emeritus Judges List

Noted and agreed Bente Marker be entered on the Emeritus Judges List.

Election Scrutineers

Discussion followed on the qualification and requirements under the Constitution. It was agreed Jeremy Cook, Tim Thomas and Jodie Wilshier be appointed Election Scrutineers.

ANKC Matters

Notice of Urgent Special Meeting of ANKC Board of Directors – Tuesday 24 November 2020 commencing at 3pm (AEDST) - noted and discussed.

ANKC – October 2020 ANKC Ltd Board Meeting Minutes: Confirmed – noted.

ANKC LTD – October 2020 ANKC Ltd Annual General Meeting Minutes: Confirmed – noted.

COMMITTEES

Strategic Planning Meeting with Zone 2 and Zone 3 Representatives

Discussed, noting the summary provided. The Chair suggested the meetings should be scheduled to be held every three (3) months.

Lure Operator Proposal

Discussed proposal, noting ANKC working on developing a national course. Directors agreed to endorse the implementation of the proposed Lure Operator Course tabled.

Recommendations from Meeting of Constitution and Rules Committee

Meeting of Constitution and Rules Committee

Items noted and discussed.

SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS

Show Dates

Atherton Tableland Kennel Club Inc New Year's Eve and New Year's Day Conformation Dog Shows

Atherton Tableland Kennel Club Inc Conformation Start Times

Detailed discussion on the information provided and agreed:

- the Atherton Tableland Kennel Club Inc be advised the proposed shows would be permitted to be held only over two (2) nights, utilising the two (2) rings, and
- the permitted Show commencement time was 6.00pm (no earlier).

Yuggera Canine Club – Application for CACIB Shows 2023-25

Noted community focussed event, involvement of the traditional land owners, initiative to establish a CACIB Show weekend and opportunities for Dogs Queensland to partner with other organisations and interested clubs. The application for CACIB Shows 2023-25 was endorsed.

Mareeba Kennel Club – Change of Dates

Discussed and **agreed**:

- the Mareeba Kennel Club be advised the proposed shows would be permitted to be held only over two (2) nights, utilising the two (2) rings; and
- the permitted Show commencement time was 6.00pm (no earlier).

Club Matters

Cocker Spaniel Club of Qld – NCSCA requirement – undercover ring for Nationals

Discussed, noting criteria and opportunities to investigate fundraising and options for an undercover facility.

Belgian Shepherd Dog Club – Request for Double Handling

Noted request and agreed matter did not require Board approval.

GROUNDS MATTERS

Nil.

NEW MEMBERS FOR APPROVAL

New Members for Approval

Noted application and approval process. It was agreed all required information must be provided by applicants in accordance with the amended application form before membership was approved.

The 51 new applications for membership for approval were accepted. Noted membership at the date of the 23 November 2020 Board meeting stands at 6,293 plus 454 Community Memberships.

Life Membership Presentations 2020

Due to Covid, the Life Membership presentations for 2019 and 2020 had been delayed. Noted the 2019 recipients were Val Spence and Cheryl Williams, with the 2020 recipients being Gabrielle Westmore, Shaneen Bendixen and Christine Gross. Directors discussed and agreed the formal Life Memberships Presentations (2019 and 2020) be undertaken at the Festive Fiesta event.

CLOSURE AND DATE OF NEXT MEETING

The next Board meeting is to be held Monday, 14 December 2020 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.